Saint Cuthbert Wanderers FC Ltd SC866459
St Mary's Park
Castledykes Road
Kirkcudbright
Dumfries & Galloway
DG6 4AW

Saint Cuthbert Wanderers FC

SPECTATOR SAFETY POLICY

The Committee of St Cuthbert Wanderers Football Club (The Club) bears ultimate responsibility for the safe operation of Meadow Park.

The Club undertake to ensure, as far as is reasonably practicable, that all premises and facilities at Meadow Park are constructed, maintained and checked in such a way that the safety of everybody attending the stadium is assured.

The Club through the Chairman, Club Secretary, Match Day Safety Officer, Staff and Stewards will ensure the reasonable safety of those attending events at St Marys Park.

The Club will ensure that systems exist for the safe admission, accommodation and exit of spectators.

The Club will undertake and maintain a process of risk assessment as required by the Management of Health and Safety at Work Regulations 1999 and will have regard to the assessment in formulating and updating this policy.

All Match Day Supervisors will be provided with a personal copy of the Safety Policy and will ensure their staff are familiar with the document and acknowledge this in writing.

A brief introductory talk regarding the content and purpose of the Safety Policy will be included in all new employee inductions.

Reference to and where necessary further training on the content and purpose of the Safety Policy will be included in all ongoing staff training.

The Board will receive regular reports on the operation and implementation of the Policy and its practical effects.

Due to the changing nature of operations and facilities, The Club recognises that this Safety Policy Statement is not a static document. The statement will be amended and/or added to when the necessity arises. Going forward, the Policy will be subject to regular review as an agenda item of The Club's Committee, the date of each review being recorded on Board Minutes. The policy will be subject to a major review if changes to facilities or operations take place leading to a substantial revision of working practices.

An investigation will be held following a major accident or incident involving spectators. The Safety Policy will be reviewed in the light of findings of the investigation.

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The Club Chairman has delegated responsibility to the Club Safety Officer to ensure that the policy is observed and that The Club operates in accordance with the "General Safety Certificate" issued by the Dumfries and Galloway Council for the reasonable safety and wellbeing of all spectators attending the Stadium.

The Club Secretary and Safety Officer will liaise with the Police Scotland, Fire and Rescue Scotland, the Scottish Ambulance Service and any other body in relation to safety at the Stadium.

Entry of Spectators

The Club will ensure the provision of adequate entry systems to the stadium. To ensure that capacities are not knowingly exceeded, entry to games expected to be near capacity will be "all ticket". The Club will employ sufficient safety staff (as outlined in the general safety certificate) to manage the entry of spectators prior to and during each event**.**

Exit of Spectators

The Club will ensure the provision and maintenance of an adequate number of exits from the stadium to accommodate the maximum capacity of any area in use. All exits will be permanently manned by safety staff while the stadium is in use, and all such exits will be clearly identified.

Management of Spectators in the Stadium

The Club operates a spectator safety management system incorporating Safety Staff to ensure the safety of spectators when entering and leaving the stadium and whilst they are watching the event. Signs which govern hazards or relate to safety matters are placed prominently at all points of the stadium. Any safety matters which are specific to any event will be conveyed to spectators at the event via the PA system, the programme or such other means as may reasonably be required. Matters which concern public order problems will involve liaison between Stadium Management staff and the police**.**

Stewarding

The Club will ensure suitably recruited and trained stewards to meet the obligations of the General Safety Certificate.

The main duties of the stewards are:

To understand their general responsibilities towards the health and safety of all categories of spectators, other stewards, ground staff and themselves.

To carry out pre-event safety checks.

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To control or direct spectators who are entering or leaving the ground, to help achieve an even flow of people in, to and from the viewing areas.

To assist in the safe operation of the ground, not to view the activity taking place, and to enforce Ground Regulations.

To staff entrances, exits and other strategic points; for example, segregation, perimeter and exit doors or gates which are not continuously secured in the open position while the ground is in use.

To recognise crowd conditions so as to ensure the safe dispersal of spectators and the prevention of overcrowding, particularly on terraces or viewing slopes.

To assist the emergency services as required.

To provide basic emergency first aid.

To respond to emergencies (such as the early stages of a fire); to raise the alarm and take necessary immediate action.

To undertake specific duties in an emergency or as directed by the safety officer or the appropriate emergency service officer. Stewards must at all times be aware of and be ready to respond to the Stadium Emergency procedures.

Inspection and Safety Reviews

The Club will operate a system whereby all systems and equipment used as part of the safety function are subject to continuous inspection and test. The frequency of inspections and tests will be not less than that advised by equipment manufacturers or statutory requirements. Competent persons will be used to carry out such inspection or tests. The result of all inspections and tests will be recorded. The result of all inspections, tests, ongoing safety reporting and recording systems which make up the risk analysis, structural, mechanical and electrical surveys will form part of the annual policy review. The certificates will be available for inspection.

Communication

With the Public: The Club will endeavour to maintain communications with the public/spectators through information in match programmes; Club publications; public address system; encouragement of supporters club's/membership schemes; encouragement of stewards in customer care and feedback from all sources both within and outside the Club.

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With Committee and volunteers: The Club will encourage two-way communication with staff on all safety related matters. On match days, pre- and post-match briefings will take place. This will be supported by periodic Staff Training Sessions. Staff will be encouraged to report all safety related issues through the chain of command at any time, and a record will be made of all such comments.

With Other Agencies: When deemed necessary, the Club will provide facilities for both pre and post-match briefings between the Club and emergency or other external services. The Club will endeavour to provide representation at the appropriate level for all meetings with such services. The Club will attend meetings with the Safety Advisory Group and liaise with other agencies through joint exercises, planning and exchange of information.

Fire Precautions

The Club will always endeavour to minimise the danger and effect of fire. This will be achieved by reviewing the fire risk assessments (FRA) regularly to identify all potential risks from fire, to remove or reduce the risk to an acceptable level. All changes to the FRA will be notified to the Police Scotland and Fire and Rescue Service Scotland. A No Smoking Policy will be enforced vigorously throughout the stadium. The Club will maintain a policy of acting upon the advice of the Fire Authorities given from time to time and employing specific fire stewards, maintaining all fire safety systems in accordance with the FRA, as well as keeping litter to a minimum.

First Aid/Medical Provision

The Club will ensure the provision of reasonable medical, ambulance and first aid cover at all events. The Club will employ a doctor when appropriate, who will be trained and competent to deal with emergencies at the stadium. The Club will engage ambulance services at a level appropriate to current and future guidance. This is currently arranged with the Scottish Ambulance Service. The Club will provide facilities for the use of First Aid personnel and engage an appropriate number of qualified officers for each event.

Stadium Management Contingency Plans

The Club will take all reasonable steps to identify all possible types of emergencies or system failure that could occur at the stadium while spectators are in the stadium and prepare contingency plans to deal with such incidents. Where such incidents could lead to a major incident, the Club will brief the emergency services and work with them to ensure that these plans are compatible with the major incident plans of those organisations. The Club has produced its Contingency Plans and will test their effectiveness on a regular basis.

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Customer Complaints

If you feel the Club has not fulfilled the goals set out in this charter, then you should write to us with specific details. If you feel you wish to complain about a product or our service, then please write or email to: St Cuthbert Wanderers Football club, St Mary's Park, Castledykes Road, Kirkcudbright, DG6 4AW

Email: mailto:stcuthbertwanderers@gmail.com

Supporters are asked to include contact telephone numbers as part of their correspondence.

We will contact you to acknowledge receipt of their complaint, and after subsequent investigation, we promise to reply, either in writing, by email, by telephone or by fax within a maximum of 14 days.

For spectator safety issues, it is recommended that you initially contact

St Cuthbert Wanderers Alison Campbell (07943180659), as above or Safety Officer Ian McIntyre

Document Control

Authorised for issue: -

St Cuthbert Football Club Chairman.

Ian McIntyre

Date: 01/07/2026

St Cuthbert Football Club Safety Officer.

Alison Campbell

Date: 01/07/2026

Mandatory Review Date (To be reviewed and published every year).

Review Date: 01/07/2027